

TRADE APPRENTICES

केवल नागपुर कोर्ट के जुरिडिक्शन क्षेत्र में Under Jurisdiction of Nagpur Court Only  
**वेस्टर्न कोल्फील्ड्स लिमिटेड Western Coalfields Limited**  
 'मिनिराता' कंपनी A 'Miniratna' Cat-1 Company  
 कोल इंडिया लि. की श्रृंखला में A Subsidiary of Coal India Limited  
 GSTIN : 27AAACW1578L1ZW PAN NO.: AAACW1578L



मानव संसाधन विकास विभाग

An ISO 9001:2015 Certified

Human Resource Development

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पंजी. कार्या. : कोयला विहार, सिविल लाईन्स, नागपुर (मह.) 440001

Regd. Off. Coal Estate, Civil Lines, Nagpur (MS) 440001

WCL/HRD/Noti./Trade Appr/2021-22/ 70

Date : 19/08/2021

**NOTIFICATION**

**Notification for inviting applications for one year Apprenticeship Training from ITI passed candidates under the Apprentices Act 1961(amended) and NAPS (National Apprenticeship Promotion Scheme) at the different establishments of WCL.**

Online Applications are invited from eligible ITI passed candidates in different Trades for Apprenticeship Training for one year at the different establishments of WCL as per details mentioned in Table -1. attached with this notification

**Table-1**

SN	Trade	NAME OF THE ESTABLISHMENT											TOTAL
		WCL BALLARPUR AREA	WCL CHANDRAPUR AREA	WCL WANI NORTH AREA	WCL WANI AREA	WCL MAJRI AREA	WCL UMRER AREA	WCL NAGPUR AREA	SKILL DEVELOPMENT CENTER NAGPUR (WCL)	WCL PENCH AREA	WCL KANHAN AREA	WCL PATHAKHERA AREA	
1	Computer Operator and Programming Assistant	25	30	24	25	12	12	30	6	30	15	10	219
2	Draughtsman (Civil)	6	4	4	5	2	1	0	0	0	0	6	28
3	Electrician	27	40	14	20	15	25	40	0	30	15	24	250
4	Fitter	28	40	16	25	13	25	30	0	20	15	30	242
5	Mechanic (Diesel)	0	0	16	20	0	0	0	0	0	0	0	36
6	Machinist	0	3	0	5	0	0	0	0	0	0	4	12
7	Mason (Building Constructor)	0	4	0	4	1	0	0	0	0	0	0	9
8	Pump Operator cum Mechanic	5	6	0	5	0	0	0	0	0	0	0	16
9	Surveyor	6	0	0	5	1	3	0	0	0	5	0	20
10	Turner	4	0	0	10	0	3	0	0	0	0	0	17
11	Welder (Gas & Electric)	10	6	4	8	6	3	20	0	0	7	12	76
12	Wireman	5	3	0	5	1	6	20	0	0	0	0	40
	<b>TOTAL</b>	<b>116</b>	<b>136</b>	<b>78</b>	<b>137</b>	<b>51</b>	<b>78</b>	<b>140</b>	<b>6</b>	<b>80</b>	<b>57</b>	<b>86</b>	<b>965</b>

Candidates willing to apply for Trade Apprenticeship training in any one of the establishment of WCL will be required to submit online Web-Application Form attached with this notification within the prescribed time period in the official website of WCL (www.westerncoal.in). No other Mode of Application shall be accepted.

Addresses of the establishments mentioned in the Table -1 are as under:

Table -2

Establishment	Address
WCL BALLARPUR AREA	P.O. SASTI, (RAJURA) DISTT. CHANDRAPUR, (MS) 442706
WCL CHANDRAPUR AREA	P.O. MAHAKALI COLLIERY DISTT. CHANDRAPUR (MS) 442403
WCL WANI NORTH AREA	BHALLAR TOWNSHIP, TEH. WANI, DISTT YAVATMAL (MS) 445304
WCL WANI AREA	URJAAGRAM, DISTT CHANDRAPUR (MS) 442406
WCL MAJRI AREA	KUCHANA, PO SHEMBAL, THE WARORA, DISTT CHANDRAPUR (MS) 442503
WCL UMRER AREA	P.O. UMRER, DISTT. NAGPUR, (MS) 441204
WCL NAGPUR AREA	KASTURBA NAGAR, JARIPATAKA, NAGPUR (MS) 440014
SKILL DEVELOPMENT CENTER NAGPUR (WCL)	KALPANA NAGAR, P.O. UPPALWADI, NAGPUR (MS) 440026
WCL PENCH AREA	P.O., PARASIA, DISTT CHHINDWARA (MP) 480441
WCL KANHAN AREA	P.O. DUNGARIA, DISTT CHHINDWARA (MP) 480553
WCL PATHAKHERA AREA	P.O. PATHAKHERA DISTT BETUL (MP) 460449

**QUALIFICATION:**

Candidates should possess educational qualification as indicated in the table below from the Institute recognized by NCVT/SCVT.

Table -3

SN	Trade	Qualification
1	Computer Operator and Programming Assistant	ITI in Computer Operator and Programming Assistant
2	Draughtsman (Civil)	ITI in Draughtsman (Civil)
3	Electrician	ITI in Electrician
4	Fitter	ITI in Fitter
5	Mechanic (Diesel)	ITI in Mechanic (Diesel)
6	Machinist	ITI in Machinist
7	Mason (Building Constructor)	ITI in Mason (Building Constructor)
8	Pump Operator cum Mechanic	ITI in Pump Operator cum Mechanic
9	Surveyor	ITI in Surveyor
10	Turner	ITI in Turner
11	Welder (Gas & Electric)	ITI in Welder
12	Wireman	ITI in Wireman OR Electrician

**ELIGIBILITY:**

1. Candidates should possess educational qualification as indicated in the above Table-3 from Institute recognized by NCVT/SCVT.
2. Candidate should have Physical fitness as per the Mines Rules 1955.

3. The minimum age on 21/09/2021 should be 18 years for candidates of all categories.
4. The maximum age on 21/09/2021 should be 25 years for candidates of General Category. Maximum Age Limit is relaxed by 5 years for candidates belonging to scheduled Caste and Scheduled Tribe and 3 years for Other Backward Class.
5. Candidate should fulfil all provisions of the Apprentices Act 1961.
6. Candidates should have an Aadhar Card.
7. Candidates should have a valid Saving Bank Account number with the same details as mentioned in their educational certificate and domicile certificate.
8. Candidates should have registered at the apprenticeship training portal.

**Note: The Applicants,**

1. Who have undertaken any previous apprenticeship training as a part of the apprenticeship programme (Or)
  2. Who are undergoing presently Apprenticeship Training at any establishment. (Or)
  3. Who are undergoing any Regular Course of study as regular candidate from any Educational Institute.
- are NOT ELIGIBLE for consideration of apprenticeship training.

**STIPEND:**

The Apprentice will be paid monthly consolidated stipend amount as per the Gazette notification of the Government of India under the Apprenticeship Act 1992 (amended). At present the rate of stipend is as follows:

SN	Qualification	Stipend
1	One year's ITI ( SCVT/NCVT )	Rs 7700/- per month
2	Two year's ITI ( SCVT/NCVT )	Rs 8050/- per month
Note: No other allowances / benefits will be provided.		

**PERIOD OF APPRENTICESHIP TRAINING:**

Period of Apprenticeship Training shall be 12 months commencing from the date of the Contract of Apprenticeship.

***Note: It shall not be obligatory in the part of WCL to offer employment to any apprentice who has completed his/her apprenticeship, nor shall it be obligatory on the part of apprentice to accept employment from the WCL.***

**RESERVATION:**

- a) Reservation will be provided as per the provisions of the Apprentice Act, 1961 (amended) and Apprenticeship Rules 1992 (amended).
- b) Applicants belonging to SC/ST/OBC(NCL) shall produce their valid caste certificate in the prescribed format issued by the Competent Authority. Certificates should have validity on the date of Document Verification.
- c) When the prescribed number of persons belonging either to the Scheduled Castes or to the Scheduled Tribes are not available on the seniority list of the establishment, the training places so reserved for them shall be filled by persons belonging to the Scheduled Tribes or as the case may be, to the Scheduled Caste and if the prescribed training places cannot be filled even in the above given manner, then the training places so lying unfilled shall be filled by persons available on the establishment's down the merit list not belonging to the Scheduled Castes or the Scheduled Tribes.
- d) If the prescribed training places cannot be filled from OBC candidates, then the training places so lying unfilled shall be filled up by Candidates not belonging to the OBC category, from down the merit list

**APPLICATION PROCESS:**

- a. Candidate should have registered first at the official portal of Trade Apprenticeship. Details of Candidate should be available at the portal [www.apprenticeshipindia.org](http://www.apprenticeshipindia.org). Candidate's apprenticeship registration number is mandatory before filling on line application form at WCL and the profile status should be hundred percent filled.
- b. Candidates should apply through official website ([www.westerncoal.in](http://www.westerncoal.in)) of Western Coalfields Limited for the establishment in which he/she would like to apply. Before filling online application forms, candidate should have read thoroughly and carefully the Notification and prepare with the recent coloured Photograph of passport size and signature in jpg format only.
- c. Candidates can apply in any one Establishment only.
- d. Applications shall not be accepted in any other mode except online application at official webportal of WCL.

***Please note all details entered in the portal should be same as per the entry in the certificates as well as in the apprenticeship portal e.g. Name, Father's name, Aadhar Cardnumber and details therein as per the certificate only. There should be no mismatch in details.***

- Establishment is not responsible for any circumstance arising in apprenticeship portal. All communication in this regards should be made with concerned RDSDE only by the candidate.

**SELECTION PROCEDURE:**

Candidate shall have only one choice of establishment of WCL to apply in the trade available in such establishment. Selection of Candidate in each trade shall be made by the concerned establishment separately. Scrutiny of applications, Document Verification, Medical Examination etc. shall be carried out or arranged by the concerned establishment only hence all communications in this regards shall be made by the concerned establishment only. Process of selection shall be as below:

- a. Candidates who are domicile of the district, where establishment is situated, shall be given first preference in each establishment during selection. Candidates from other district of concerned State shall be given second preference and candidates outside concerned state shall be given third preference. Concerned states is Madhya Pradesh for WCL PENCH area, WCL Kannan area and WCL Pathakhera area establishments. Concerned state is Maharashtra for other establishments.
- b. The provisional selection shall be made from down the merit list prepared by each establishment based on the percentage of marks obtained in the qualifying examination i.e., relevant ITI examination. Date of birth will be taken as tie breaker in case of tie on percentage of marks. The older in age candidate will be placed higher in seniority in the merit list. If the tie does not break even in the manner the decision of the selection committee for breaking the tie shall be final and binding.
- c. The eligible candidate shall be called for document verification at concerned establishment office. The date, time and venue for document verification shall be intimated to the eligible candidates accordingly through the WCL website notice or by registered E-mail address of the candidate. The candidates would be required to furnish original document and submit self- attested true copies thereof.
- d. Final selection of the candidates in each seat shall be made after verification of documents. Shortlisted candidates merely attending the document verification process does not entitle selection of his candidature as Apprentice with establishment.
- e. After verification of documents and obtaining medical fitness certificate, the candidates shall be selected for apprenticeship training. Apprentice engagement order shall be issued.

**REGISTRATION OF CONTRACT:**

The Selected apprentice will have to sign/accept contract of apprenticeship training as per rules of the Board of Apprenticeship Training

**TERMINATION OF CONTRACT:**

After completion of such apprenticeship Training for stipulated period of 12 months, the Apprenticeship Contract shall automatically cease. Any act of indiscipline on the part of the apprentices during the apprenticeship period will make him liable for termination of the apprenticeship contract.


**GENERAL INSTRUCTIONS:**

- a) Before applying in WCL website, the candidate should ensure that he/she fulfils the eligibility criteria and other norms mentioned in the notification and the Apprentice's Act and has enrolled in apprenticeship portal.
- b) All notifications to candidates shall be done through establishment official website or his registered e-mail address. Responsibility of receiving, downloading and printing of any notification shall be of the candidates. The establishment shall not be responsible for any loss of e-mail sent due to invalid /wrong E-Mail ID provided by the candidates or delivery of E-Mails to SPAM / BULK mail folder etc.
- c) Any request for change of mailing address /caste category / discipline qualification once declared during registration on the apprenticeship / WCL web portal will not be entertained.
- d) Verification of credentials shall be done prior to final selection and in case any deviation or non-conformity with the desired eligibility criteria, the candidature of the candidate shall be summarily rejected.
- e) Failure by the candidate to attend the document verification process on the prescribed date & time at the venue would be treated as his unwillingness to accept the selection procedure for the Trade Apprentice at establishment and such candidates will not be considered in further selection procedure. No application for altering the date, time and venue for document verification will be considered.
- f) Candidates belonging to reserve categories shall produce valid certificates for SC/ST/OBC (NCL), in the prescribed format issued by the Competent Authority applicable for jobs, valid on the date of verification.
- g) Candidates shall have to produce their valid Aadhar Card as Identity Proof, Mark-sheet of qualifying Examination, Proof of date of birth, Domicile Certificate, in original during the verification of documents.
- h) Date of Birth will be taken as mentioned in the Mark-sheet /Certificate of class X<sup>th</sup> / XII<sup>th</sup> (HSSC/ SSC Board) or equivalent examination. No other proof for date of birth shall be accepted.
- i) Every candidate should have a valid e-mail ID & mobile no. and the same has to be provided in the apprenticeship portal. The same e-mail ID & mobile no. must remain active until the end of the training programme in respect of the selected candidates. Request for Change of particulars once declared during enrolment, will not be entertained.
- j) No TA / DA will be paid to applicants called for document verification process and for any stage of engagement process as Apprentice.
- k) Suppression of facts will lead to disqualification, if found at any stage of the selection processor during the Apprenticeship period. Candidature of candidates is liable to be rejected at any stage of the selection process or even after execution of the Contract of Apprenticeship, if any information provided by the candidate during the registration on apprenticeship portal and in WCL online platform is found to be false or is found not in conformity with the eligibility criteria so mentioned in the advertisement and Apprentice's Act.
- l) Screening and selection of candidates will be based on the details provided by the candidate, hence it is necessary that the applicants furnish accurate, full and correct information during registration on the apprenticeship web portal and WCL online web portal.

- m) Any canvassing or personal follow up with an intention of influencing the process of selection of apprenticeship training by and/or on behalf of any candidate shall lead to immediate cancellation of candidature.
- n) WCL reserves the right to change the number of seats and / or cancel/ restrict/ modify the engagement process of apprentices, if required without issuing any further notice or assigning any reason.
- o) WCL does not give any commitment / assurance on providing permanent / temporary employment to Apprentices on successful completion of Apprenticeship period.
- p) Selected Candidates shall be engaged as an apprentice at different units of WCL belonging to the concerned establishment.
- q) No accommodation, food etc. will be provided.
- r) An apprentice shall be entitled to such leave and holidays as are observed in the establishment in which he is undergoing training.

**SCHEDULE:**

Online Web application Starts on	06/09/2021 (10.00 AM)
Last date for online Web application	21/09/2021 (05:00 PM)

  
19/8/21.  
General Manager (P)/HRD,  
Western Coalfields Limited.

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