

i. OFFLINE OMR BASED EXAMINATION

- a. It should be noted that candidature of all the applicants would be provisional based on information furnished by candidate in his/her online application and applicant would be allowed to appear in Offline OMR Based examination on the presumption that they meet the eligibility criteria for the post which they have applied for. Their candidature would, however, be subject to meeting of advertised eligibility criteria and verification of certificates & testimonials etc. at the time of document verification, as & when called for.
- b. Candidates will be required to appear for Offline OMR Based examination, on the day, date, time & venue as mentioned in the Admit card, which shall tentatively be issued well in time before the date of Exam. The candidates will be allowed to appear in the examination only if they possess the valid Admit Card indicating roll number, name & address of the allocated test centre and guidelines for the exam. Admit Card in respect of such provisionally eligible candidates will be made available on the www.nationalfertilizers.com → Careers → Recruitment in NFL → Recruitment of Non-Executives in NFL-2024. and such candidates will also be intimated for the same by SMS/ email to their registered email and mobile no. as mentioned in their online application form. Candidates have to download their Admit Card from the website for appearing in examination. Admit Cards will not be sent by post. NFL will not be responsible for any delay or non-delivery of intimation sent electronically through SMS or e-mail, as the case may be or inactiveness of e-mail account submitted by the candidate during online registration. No other communication will be sent to such candidates for this purpose. Hence, candidates are advised to regularly check their e-mail account (including junk mail box/spam folder) for any communication from NFL. Responsibility of receiving, downloading and printing of admit card/any other information shall be of the candidate.
- c. The tentative centres for Offline OMR Based test shall be at **Ranchi (Jharkhand), Lucknow (Uttar Pradesh), Chandigarh (Chandigarh), Raipur (Chhattisgarh), New Delhi (Delhi), Noida (Uttar Pradesh), Bengaluru (Karnataka), Bhopal (Madhya Pradesh), Ahmedabad (Gujarat), Hyderabad (Telangana), Chennai (Tamil Nadu), Kochi (Kerala), Jaipur (Rajasthan), Mumbai (Maharashtra), Guwahati (Assam), Kolkata (West Bengal), Jammu (Jammu and Kashmir), Bhubaneswar (Odisha), Amaravati/Vijayawada (Andhra Pradesh), Patna (Bihar), Gwalior (Madhya Pradesh)**. Candidates would be required to select two preferences of above-mentioned cities for giving their offline OMR based examination. However, NFL will not be bounded to allocate centre in the preferred city(ies) as indicated by the candidates in their online application form. No request for change of examination centre will be entertained after final submission of online application form. NFL reserves the right to cancel or add any centre depending upon the response of candidates in that area/ centre and Candidates have to make their own arrangement for travelling, lodging and boarding for appearing in OMR based test and no TA will be paid in this regard.
- d. The OMR Based test for the above mentioned post(s) will be held on the same day unless it is not possible to conduct the same due to any unforeseen or technical reasons. In case of any mishappening or delay or rescheduling the OMR Based test for either of the posts at any or all of the test centres, candidates would be communicated fresh date of test and no queries will be entertained in this regard. In the event of rescheduling of test or change of any test centre due to unforeseen or technical reasons, candidates would have to make their own arrangement to attend the test and NFL shall not be held liable for such delay/rescheduling of test and no TA will be paid for appearing in the test on this account also.
- e. The OMR Based test will have two parts, Discipline related and Aptitude related. Medium of Test will be in Rajbhasha (Hindi) and English. Duration of test will be 02 hours (120 minutes). The total number of questions will be 150, of one mark each, out of which 100 questions would be from mix of course curriculum of qualifying Course/ minimum educational qualification and 50 questions from General English, Quantitative Aptitude, Reasoning & General Knowledge/ Awareness. There will be no negative marking for wrong answer. The examination level of the domain subject will be of minimum prescribed educational qualification, as applicable for each post.
- f. The date of test shall be communicated to the candidates through admit card to be downloaded from NFL website: www.nationalfertilizers.com → Careers → Recruitment in NFL → Recruitment of Non-Executives in NFL-2024. No request for change in examination date would be entertained.
- g. Mere issuance of Admit card shall not imply acceptance of candidature. Candidature of a registered candidate is liable to be rejected at any stage of recruitment process or even after joining, if any information provided by the candidate is found to be false or not in conformity with the eligibility criteria at any stage.

ii. FINAL SELECTION

- a. These being Group 'C' Non - Executive (Worker) level post, there will be no interview and selection of the candidates for appointment shall be made purely on the basis of marks obtained in OMR based test and

subject to verification of certificates/testimonials etc.

- b. However, NFL reserves a right to conduct a Skill (Trade) Test for any or all posts notified vide this advertisement at any Unit/Plant of NFL for the purpose of short-listing candidates for the post applied for. Skill (Trade) Test will be qualifying in nature. Modalities of Skill (Trade) Test shall be displayed on NFL's website www.nationalfertilizers.com → Careers → Recruitment in NFL → Recruitment of Non-Executives in NFL-2024.
- c. Separate merit list will be drawn for General/SC/ST/OBC (NCL)/EWS candidates with reference to the number of available vacancies for each category. Merit list of suitable candidates shall be prepared on the basis of performance in the OMR based test. **Candidates would be required to score minimum 50% marks i.e. 75 or more marks out of 150 in OMR based test and all such candidates would be empanelled Unit- Category wise in order of merit.**
- d. In case two or more candidates score equal marks in the offline OMR based test, percentage of marks in the qualifying examination (i.e. minimum educational qualification for the post as specified in the advertisement) would be considered for drawing up merit list. In case percentage of marks are also equal in the qualifying examination, the date of birth of the candidates will be considered for preparing merit list i.e. the candidates born earlier will be considered as senior in the merit list.
- e. SC/ST/OBC (NCL)/EWS candidates can be considered under general standard of merit against the unreserved posts provided no relaxation in age, minimum educational qualification marks etc. is availed of/ extended to them. Thus, candidates availing relaxation will be considered against reserved positions within their category in order of merit. PwBD and ExSM candidates, if found suitable, will be considered against reserved vacancy irrespective of their position in the Merit List (in order of merit within the category) on horizontal reservation policy. However, a PwBD candidate availing of only age relaxation will be entitled to be first considered against unreserved post, in order of merit in the select list, before being considered against a reserved post.